

Daily Reconciliation

Delaware Lottery Sales Date: _____

Traditional Retailer With Sports

Accountable Staff _____

Prepared By: _____



Date Prepared: _____

Instant Ticket Inventory

Bin Number	Pack #	(-) Beg. Ticket #	(+) End Ticket #	(=) Sold	(x) Price	(=) Sales (\$)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
Total						\$

ENDING CASH ON HAND:	\$ _____	INSTANT SALES:	\$ _____
BEGINNING CASH ON HAND: (Subtract)	\$ _____	(from inventory above)	
ACTUAL CASH ON HAND:	\$ _____	INSTANT Cashes (Subtract)	\$ _____
		(from Daily Sales Activity)	
		Draw Total (this is NET) (Add)	\$ _____
		(from Daily Sales Activity)	
		Voucher Cashes (Subtract)	\$ _____
		(from Daily Sales Activity)	
ACTUAL CASH ON HAND:	\$ _____	Sports Due (Add)	\$ _____
CASH ACCOUNTABLE FOR: (Subtract)	\$ _____	(from Till Reconciliation)	
OVER(+)/SHORT(-)	\$ _____	CASH ACCOUNTABLE FOR:	\$ _____