

# Daily Reconciliation

Delaware Lottery Sales Date: \_\_\_\_\_

*Traditional Retailer With Sports*

Accountable Staff \_\_\_\_\_

Prepared By: \_\_\_\_\_



Delaware Lottery

Date Prepared: \_\_\_\_\_

## Instant Ticket Inventory

Bin Number	Pack #	(-) Beg. Ticket #	(+) End Ticket #	(=) Sold	(x) Price	(=) Sales (\$)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
<b>Total</b>						\$

ENDING CASH ON HAND:	\$ _____	<b>INSTANT SALES:</b>	\$ _____
BEGINNING CASH ON HAND:	(Subtract) \$ _____	(from inventory above)	
ACTUAL CASH ON HAND:	\$ _____	<b>INSTANT Cashes</b>	(Subtract) \$ _____
		(from Daily Sales Activity)	
		<b>Draw Total</b> (this is NET)	(Add) \$ _____
		(from Daily Sales Activity)	
		<b>Voucher Cashes</b>	(Subtract) \$ _____
		(from Daily Sales Activity)	
ACTUAL CASH ON HAND:	\$ _____	<b>Debit Transactions</b>	(Subtract) \$ _____
CASH ACCOUNTABLE FOR:	(Subtract) \$ _____	(from Daily Sales Activity)	
		<b>Sports Due</b>	(Add) \$ _____
		(from Till Reconciliation)	
OVER(+) / SHORT(-)	\$ _____	<b>CASH ACCOUNTABLE FOR:</b>	\$ _____