

Daily Reconciliation

Delaware Lottery

Sales Date: _____

Traditional Retailer

Accountable Staff _____

Prepared By: _____



Date Prepared: _____

Instant Ticket Inventory

Bin Number	Pack #	(-) Beg. Ticket #	(+) End Ticket #	(=) Sold	(x) Price	(=) Sales (\$)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
Total						\$

ENDING CASH ON HAND:	\$ _____	INSTANT SALES:	\$ _____
BEGINNING CASH ON HAND: <i>(Subtract)</i>	\$ _____	(from inventory above)	
ACTUAL CASH ON HAND:	\$ _____	INSTANT Cashes <i>(Subtract)</i>	\$ _____
		(from Daily Sales Activity)	
		Draw Total (this is NET) <i>(Add)</i>	\$ _____
		(from Daily Sales Activity)	
		Voucher Cashes <i>(Subtract)</i>	\$ _____
		(from Daily Sales Activity)	
ACTUAL CASH ON HAND:	\$ _____	CASH ACCOUNTABLE FOR:	\$ _____
CASH ACCOUNTABLE FOR: <i>(Subtract)</i>	\$ _____		
OVER(+)/SHORT(-)	\$ _____		